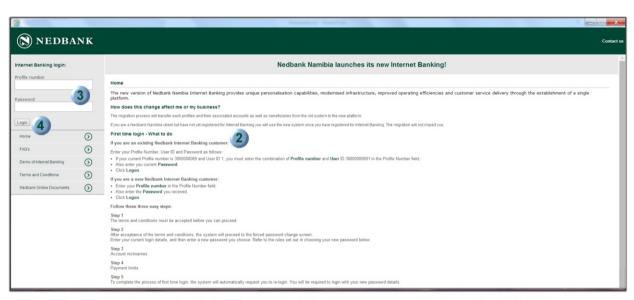


LOGGING IN







 Type in the web address in your browser address bar If logging in for the first time, follow the instructions under the section titled:

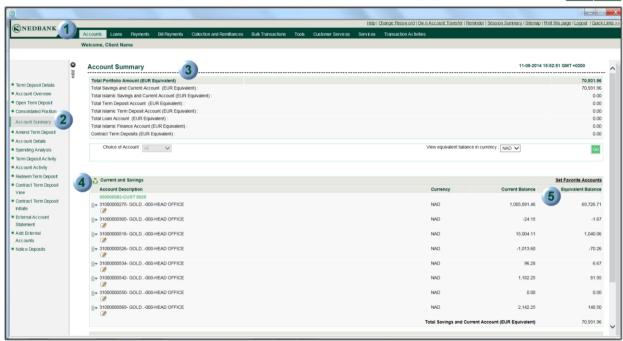
First time login - What to do 2

Enter the fields required: 3

Profile number Password Click Login 4

VIEWING YOUR ACCOUNT SUMMARY





Access your ACCOUNT SUMMARY from the menu as follows:

Accounts >> Account Summary (2)

All accounts held will be displayed in the Account Summary section and your account balances will also be displayed as a:

Total Portfolio Amount 3

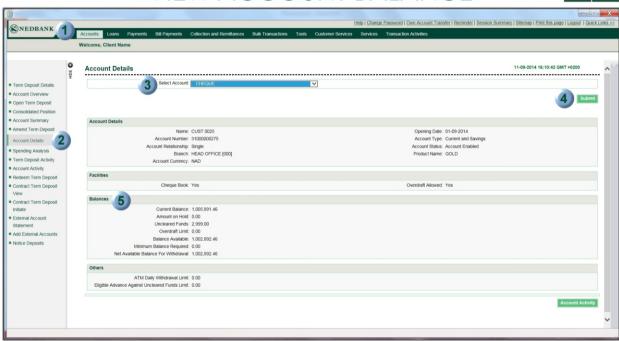
4) All accounts are categorised as follows:

Current and Savings Credit card Investments § You have the option to view your balances in other currencies.

In this example, the EURO Equivalent was selected.

VIEW ACCOUNT BALANCE





Access your ACCOUNT DETAILS from the menu as follows:

Accounts >> Account Details (2)

Select the specific account from the drop down box under the heading:

Select Account 3

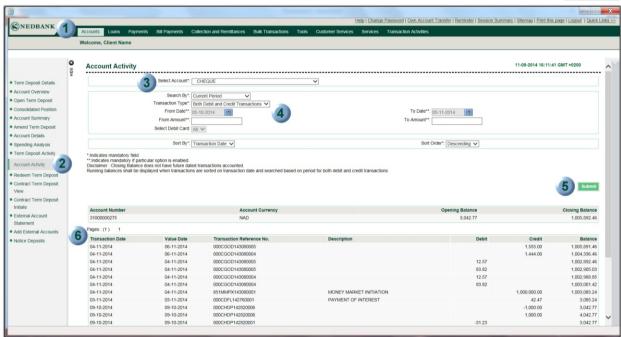
Click the button: Submit 4

§ Your account details with relevant information will be displayed under:

Balances

STATEMENT





Access your ACCOUNT STATEMENT from the menu as follows:

Accounts >> Account Activity 2

Select the specific account from the drop down box under the heading:

Select Account 3

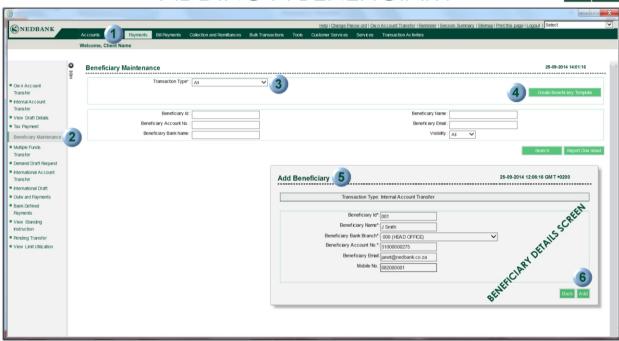
Define the search criteria: 4
Search By
Transaction Type

From Date - To Date
From Amount - To Amount
Sort By (drop down boxes)

Click Submit 6 and the account statement results will be displayed as per the defined search criteria. 6

ADDING A BENEFICIARY





Access the ADD BENEFICIARY menu as follows:

Payments >> Beneficiary
Maintenance 2

Select from the drop down box: 3

Bank Defined Payments
Internal Account Transfer
Outward Payment
...etc.

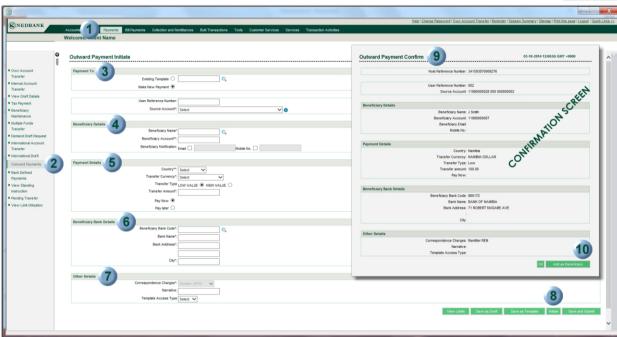
Click Create Beneficiary Template button 4 to continue to the Add Beneficiary screen 5 where you will enter the details of the beneficiary.

Click Add 6 to continue to the Verify and Confirm screens.

OUTWARD PAYMENT BENEFICIARY Non-Nedbank Account holder

PAYING A BENEFICIARY





Access the OUTWARDS PAYMENTS menu as follows:

Payments >> Outward Payments 2

Select the required options from the drop down boxes under the sub-headings listed: 3 to 7 Click Initiate to continue to the Verify and Confirm screens.

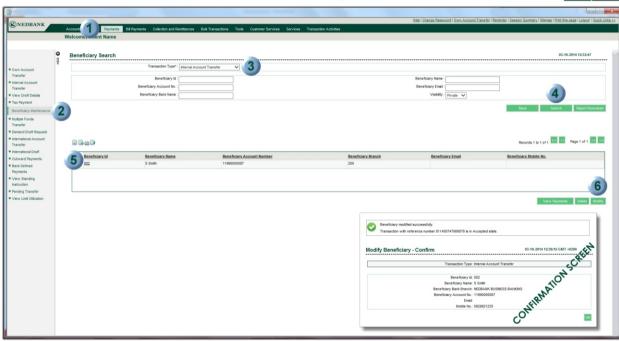
Note that you will receive a ONE-TIME PASSWORD via SMS the Verify screen which must be entered in order to continue.

You will be given a reference number as well as receive an SMS/email as confirmation.

Note that you can also add the beneficiary 10 if not already in your existing beneficiaries list.

MAINTAIN BENEFICIARY DETAILS





Access the MODIFY A BENEFICIARY menu as follows:

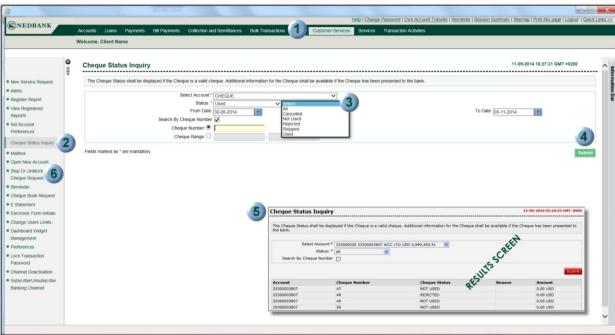
Payments >> Beneficiary
Maintenance 2

Select from the drop down box: 3
Bank Defined Payments
Internal Account Transfer
Outward Payment
...etc.

Enter the search criteria and click the Search button 4 to view the results. 5 Click Modify **6** to continue to the Verify **and** Confirm **screens**.

CHEQUES





Access the CHEQUE STATUS ENQUIRY menu as follows:

Customer Services >> Cheque 2
Status Enquiry

Select the required options from the drop down boxes under the sub-headings listed. (3)

Status From Date Cheque Range

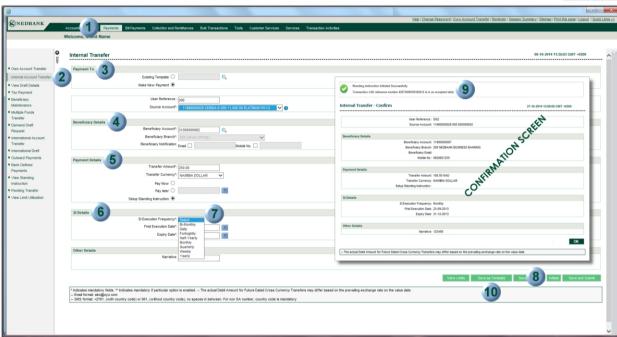
...etc.

Click Submit 4 to continue to the results screen. 5

Note: To STOP A CHEQUE, click
Stop or Unblock Cheque Request
and enter the required fields.

CREATE A STANDING INSTRUCTION





Access the SI DETAILS menu as follows:

Payments >> Internal Account Transfer 2 Select the required options from the criteria and drop down boxes under the sub-headings listed: 3 to 7 Note the Frequency options.

Click Initiate 8 to continue to the Verify and Confirm 9 screens.

Note that you can also select the Save as Template (1) option as well as any of the other listed options.

Kindly contact the Nedbank Contact Centre during office hours for any queries:

(+ 264 61) 295 2222

or via email:

serviceplus@nedbank.com.na

If you need to reset your password or if you have been locked out of your account please contact us or visit your nearest branch.



ALSO AVAILABLE ONLINE



Nedbank Digital Demo for Wholesale Banking